



September 21, 2020

Lynn Galyardt, Clerk
Village of Bayside
9075 North Regent Road
Bayside, WI 53217
lgalyardt@baysidewi.gov

VIA EMAIL

Re: Village of Bayside Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Lynn Galyardt,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance:

- §104-41 specifies when a building permit is required. Note that electrical permits shall be required for installations provided under [Wis. Admin. Code § SPS 316.012\(1\)](#).
- §§104-45(g)-(h) include requirements for concealing work. Note that [Wis. Admin. Code § SPS 316.013\(3\)\(c\)](#) specifies requirements for electrical inspections and when concealment is allowed.
- §§104-47(a)-(c) specify permit duration requirements that conflict with [Wis. Admin. Code § SPS 316.012\(3\)\(b\)](#).
- §104-70(d) specifies that fees for electrician licenses be paid to the Village. Electrician licenses and credentials shall be issued by the Wisconsin State Department of Safety and Professional Services. See [Wis. Stat. § 101.861\(2\)](#).
- §104-71(c) specifies emergency work. Note that emergency work shall be reported to the inspector no later than the next business day, in accordance with [Wis. Admin. Code § SPS 316.012\(1\)\(b\)](#).
- §104-126(f) specifies electrical regulations on swimming pools which conflict with Wis. Admin. Code § SPS 361. In accordance with [Wis. Stat. § 101.86\(1\)\(a\)](#), municipalities may exercise jurisdiction if the adopted electrical code strictly conforms with the state electrical wiring code.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that SafeBuilt will be the electrical inspection agency responsible for enforcement and has the proper certification to do so.

Our electrical consultant for your area, Anthony Tadysak, at (262) 895-9078, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr.".

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Anthony "Tony" Tadysak, Electrical Consultant, Technical Services Bureau
Kati Vokovitch, SafeBuilt